

# BLUE MOUNTAIN COLLEGE

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## POLICIES AND PROCEDURES

**AREA:** Student Affairs

**NUMBER:** Policy 4.09

**SUBJECT:** Campus Sales/Fund-raisers

All campus sales of products, goods, or services, or fund-raisers by any student organization must be approved by the Dean of Students. Proposals should be submitted at least a week prior to the proposed sale date to the Office of Student Services.

1. No student organization may compete with the College bookstore in items sold.
2. No student organization may compete directly with food service provided on campus.
3. No student organization shall engage in sales methods or procedures that would prove offensive, annoying, or embarrassing.
4. No student organization shall engage in a selling activity that involves marketing any product or service inconsistent with the ideals of the College.
5. No student organization shall be permitted to engage in a selling activity that may jeopardize the financial integrity of that student organization.
6. No student organization shall be permitted to monopolize the marketing of special products at any particular series of events.
7. No student organization shall be permitted to sell any product or service without making a written request to do so and being granted written approval for the sale. Student organizations making requests to sell should include specific information about what will be sold, where, and when, and the purpose for which the funds gained from the sale will be used.
8. No outside businesses, individuals, or organizations may be solicited for donations without prior approval from the President's Cabinet via the Office of Student Services.

SOURCE: Board of Trustees: February 28, 2014; February 22, 2002  
EDITORIAL CHANGES: January 14, 2005